

St. Mark's Episcopal Church
Vestry Meeting Minutes
January 18, 2018 6:30 pm

Attending: Alysoun Marks, Brad Knecht, Rock Moen, Kim Janke, Rhonda Yamauchi, and Betty Newberry, Fr. Mark Crawford

Absent: Susan Hylton

OPENING:

1. Opening prayer by Fr. Mark Crawford
2. Alysoun called the meeting to order at 6:30 PM.
 - Motion made by Rock Moen
 - Seconded by Brad Knecht.
3. The January 18th meeting agenda was approved.
 - Motion made by Brad Knecht
 - Seconded by Kim Janke
4. Calendar reviewed by Alysoun Marks

COMMITTEE CHAIR REPORTS:

1. Administration Committee

- A. Rector's Report by Fr. Mark Crawford
 - Discussed alcohol policy, specifically #8 from the Clergy Manual
 - Alysoun Marks suggested developing our own policy for alcohol use at St. Mark's Episcopal Church
 - Discussed use of church facilities regarding fees for the sexton's services
- B. New: Sunday morning worship schedule
 - Discussed dropping 8:00 AM service for lack of participation but decided to keep it for now and review it again this summer.
- C. New: Search Committee Nominations
 - Rock Moen, Brad Knecht, Betty Newberry, Barbara Scheibner, Chris Abbott, Ruthie Hurta, Kathy Barzilla, Dorothy Dawlearn and Mary Ann Simicek.
 - Motion made by Alysoun Marks
 - Seconded by Brad Knecht
 - Search Committee Approved
- D. Action: Approval of church Profile
 - Motion made by Alysoun Marks
 - Seconded by Rhonda Yamauchi
 - Church profile approved
- E. Review: Finance Report – Rock Moen
 - Financially, 2017 is one of the best years we have had at St. Mark's; we ended our year up \$6,570.
 - No expenses have been carried over from 2017 to 2018.
 - Six thousand dollars has been budgeted for the rector search.
- F. Review: 2018 Budget – Rock Moen
 - Motion made by Alysoun Marks
 - Seconded by Brad Knecht
 - 2018 budget approved
 - Cash Flow is sound going into 2018 with over \$500,000 in current Cash Holdings.
 - St. Mark's is up about \$20,000 in giving for 2018; for 2018, our Pledging Families are up 15% over last year including several new families.

2. Ministries / Mission Committee

- A. Update on Ministries by Rhonda Yamauchi
 - Sewing Guild
 - Kids' Kingdom
 - Grades 6-12 Christian Formation
 - Lunches of Love
 - Rainbow Room
 - Gulf Coast Regional Blood Center
 - Meals on Wheels
 - Fort Bend County Health Center
 - CASA (Court Appointed Special Advocates)
 - Helping Hands
 - Calendars
- B. New: Children's Chapel
 - Decision made to suspend Children's Chapel for lack of participation
- C. Update on St. Mark's Episcopal School by Alysoun Mark's
 - Discussed switching classrooms to accommodate more 18 month students
 - Discussed options for reorganizing space for expanding the school
 - Sent out 200 invitations for the 2018 Mardi Gras Adventure Gala

3. Property Committee

- A. Report of the Junior Warden – Brad Knecht
 - Passed fire marshall inspection
 - Dead trees will be removed in the Spring
 - Requested quote for septic tank to be moved
 - Requested quote for getting playground fence reconfigured
 - Looking at ways to save money on internet use
 - Requested quote for moving the billboard
 - Requested quote for building a new billboard
 - Will begin having recycling on site
 - Toilet by kitchen has been replaced
- B. Update on road projects – Rock Moen
 - County is removing the fence
 - St. Mark's sign has been removed and is being stored at National Sign at no charge and is also being refurbished.
 - The temporary sign will be made of wood and will have flood lights and timers. It will be installed sometime in February.
 - Land is being cleared to get ready for construction to begin
 - The septic system will be moved to another location
 - The county will house the detention so we can reclaim our detention pond which will increase the value of our land
 - About 5 acres will be sold for the construction of Reading Road
 - Reading Road and 762 will be completed in 2020

Closing Prayer by Alysoun Marks
The Meeting was adjourned at 9:20 PM